



DISTRICT OF COLUMBIA
Real Estate Commission

March 14, 2017

CERTIFICATION OF COURSE APPROVAL

Tony Bowers
@ Your Pace Online
531 NE F Street
Grants Pass, OR 97526

Provider # 1401714

The DC Real Estate Commission (Commission) reviewed your course/instructor application(s) for the 2015-2017 cycle. The approved courses/instructors are listed on the attached page(s). Any substantive change to a course, such as revising the course outline, changing the delivery method, or adding an instructor, requires that you submit a new course application at least sixty (60) days in advance of the course offering. If you change instructors, submit a new Instructor certification form. Renewal of dates within the approved cycle requires a thirty (30) day notice.

Course attendees must be banked within 10-days of course completion using the Pearson VUE Pulse Portal Banking system. Course rosters must be maintained on record in your files for a period of 5 years for purposes of auditing by the Commission. Audits may be announced or unannounced.

For questions regarding this correspondence, please contact Kathy Thomas on 202-899-3472 or e-mail at Kathy.Thomas2@dc.gov. Thank you for your commitment to meeting the educational needs of District of Columbia real estate licensees.

Sincerely,

Josephine Ricks
Chairperson
DC Real Estate Commission

Enclosures
SEAL



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Provider #1401714

Each course will be assigned a number and, once generated and forwarded to providers, this number must appear on all correspondence when reporting class participation results to Pearson VUE and/or the Commission.

Course	Instructor Name	Course #
Financial Issues/Updates	Sheri Wytcherley	13209
DC Legislative Update	Sheri Wytcherley	13208
DC Fair Housing	Tyrone Whitby	13215



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July 12, 2016

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Course	Instructor Name	Course#
DC 6 Hour Contracts and Ethics	Sherri Wytcherley	13150