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CHAIRMAN  
MORGANTOWN

**STATE OF WEST VIRGINIA  
REAL ESTATE COMMISSION**

300 CAPITOL STREET, SUITE 400  
CHARLESTON, WV 25301  
(304) 558-3555  
FAX (304) 558-6442  
<rec.wv.gov>

DENSIL L. NIBERT  
SHENANDOAH JUNCTION

JOE L. ELLISON  
LEWISBURG

JERRY A. FORREN  
EXECUTIVE DIRECTOR

June 29, 2018

David Modica  
AYPO Programs Manager  
1607 Williams Hwy, Suite # 6  
Grants Pass, OR 97527

Dear Mr. Modica:

The West Virginia Real Estate Commission is pleased to inform you that the below listed continuing education courses have been approved and placed on the list of approved continuing education courses for 2018/2019 FY in compliance with the provisions of WV Code § 30-40-16. Please use the assigned course numbers on all correspondence regarding these courses.

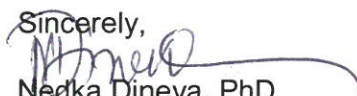
7 Hour Real Estate Business Practices- course # 51032SA  
7 Hour Property Management- course # 51032SB

These courses may be offered on and after July 1, 2018.

Please be aware that each approved provider shall annually supply the Commission with a comprehensive report of all students who have completed a course in continuing education at their institution. The report must cover the period July 1 through June 30 and must be submitted to the Commission no later than July 15 of the succeeding fiscal year. All course approvals expire of June 30 each year. All purchased distance education courses must be completed no later than June 30. It is the responsibility of the provider to terminate the access to the courses at 12:01 A.M. on July 1 each year.

You may download an e-copy of the report form and the certificate of course completion from our website <http://rec.wv.gov>

The Commission appreciates your interest in offering these courses to real estate professionals in West Virginia. Should you have any questions or concerns please do not hesitate to contact me.

Sincerely,  
  
Nedka Dineva, PhD  
Education Director