

School Number ID: 28400

Dear Mr. Modica:

I am pleased to write with formal approval of the following continuing education course.

**Effective March 26, 2018, you may begin offering the course listed below through September 30, 2018.**

Unless the course is renewed per regulations, this course approval will expire on that date.

| <u>Course ID</u>  | <u>Course Title</u>  | <u>Credit Hours</u> |
|-------------------|--|---------------------|
| <b>2840018028</b> | MO & KS 3 Hour Core: Broker Supervision<br>and Escrow Account Management | 3 Core Internet     |

It is critical that you use your school ID number, the assigned course ID number and approved course title referenced above on all certificates given out immediately after each class. To ensure that all students receive appropriate credit, it is equally imperative that you verify that all information is correct before submitting documents to the Missouri Real Estate Commission. **The Missouri Real Estate Commission completion certificate that you must use is attached to the electronic version of this letter. The completion certificate may not be revised.**

Please continue to submit completion data in an Txt file format and upload the rosters directly into our secure server for the state of Missouri. Before submitting the Txt file please verify that your completion information is correct to ensure that licensees are receiving credit for their courses. **Txt files must be submitted in our prescribed format with complete and accurate information within 10 days of course completion.** Please advise students that if they fail to give you either their correct license number or social security number for submission on the roster, their education may not be acknowledged by the Missouri Real Estate Commission.

As always, if you have any questions, please do not hesitate to contact me. Thank you.

Sincerely,

Ms. Terry Murphy  
Education Specialist